

## Lesson 9 Extra Practice transcript

Hi! This is Diana and I'll show you how to do Unit 9 extra practice.

Click 'Tax documents' and move down the page. Follow the instructions that you hear. You also see what the person is saying at the bottom of the picture.

The instructions are to click an envelope to see a tax document. If you move your pointer over the envelopes you can decide which one you want to start with.

The question is at the bottom of the picture on a yellow piece of paper, and the instruction is at the top of the picture on a white piece of paper. In this example, it's asking for wages and other compensation. On the tax document you should look at the headings (the names of the sections). When you see the right one, click on it. This one says wages and other compensation - that's the same thing they're asking for in the question. You click on it, and you see in the bottom that's right.

Then it gives you another question and you do the same thing - look at the headings (the names of the sections) and click on the correct one.

When you answer all the questions for all of the tax documents, then you're done with this assignment. Click to close the window and return to the LEAD website.

Any questions? Feel free to contact me.

Bye for now!